

Chico Friends of the Library Meeting Minutes

November 17, 2015

Present: Margaret Bomberg, Patti Conlin, , Ann Elliott, Diane Friedman, Katherine Gould, Nancy Leek, Rupert McDowell, Marian Milling, Ramona Peters, Mary Wahl. Absent: Debbie Cobb, Susan Davis, Jen Rold.

Guests: Brenda Crotts, Tehama Group of CSU Students—Travis and Jane, Mohammad Khaki, Sarah Vantrease, Oliver Allen.

Meeting was called to order by President Diane Friedman at 7:00 pm. Introductions made around table. The Friends' Trivia Bee Team with board member Nancy Leek as captain was congratulated for its first place finish at the Bee.

Minutes: AE(m), RM(s) all ayes. Minutes approved as presented.

Reports

Treasurers Report: The book sale continues to do its part to keep revenues going—receipts from it are greater than last year at this time by about \$1500.

Book Sale: Going well. An article about online book sales for prices such as 99c was sent out to board members. The library itself cannot sell books, but it can pass them to sell through Friends' groups.

Library Reports: Circulation increased this month even with the July 1 reduction in hours open. The media lab continues to attract users; crafts made from the 3-D printer and the new doodle pens were passed around. New chairs for the teen area have arrived and will be out on the floor soon. Staff in concentrating on adding new books to the children's area.

Staff member Kimberly Wheeler requested funds for display shelving in the children's room to augment a donation received from Mr. Larry Leslie. A motion was made (MB, MW) to spend \$2000 on this; the motion was later amended to spend \$3,000. All ayes.

Engineers from the county visited Chico to review plans for remodeling some areas such as the media and computer area, teen section and reference. Work should begin "soon." LED lighting will also be installed by the county.

JFOL: There hasn't been a meeting as regularly scheduled due to change in personnel. Mary needs to get clearer communication about meetings and was given a contact at Butte County Administration.

LAB: The Library Advisory Board met on Nov. 16 and followed the meeting with a social time. The new mission statement is bringing about some changes. According to advisor to the LAB, Art Falconer, the group needs a Legacy Fund which would involve a capital campaign. The subcommittee on sustainable funding is moving slowly forward.

Newsletter: The fall issue was mailed in early November.

Finance Committee: The PayPal account was closed so there is now one less account in Current Assets.

New and Ongoing Business

Library Plans: Sarah Vantrease

Based on the July/August 2015 survey and on collection of library statistics, the follow actions will occur:

*No new staff or funds will be allotted. A request by library admin to add hours at Chico and other branches (?) was defeated as a recent county board meeting on a 3-2 vote. It needed to pass 4-1.

*Automation upgrade to RFID system will be purchased. It should improve ratio of staff time spent on circ vs. other activities according to data and visits to Roseville Library. There RFID has resulted in more patron self-service and less staff time spent on repetitive tasks.

*Hours changes that are just redistribution will start at several branches on Jan. 1, 2016. Chico will shift Tues-Thurs. hours so that the library stays open later on Tuesday and closes earlier on Thursday.

Survey Summary: Oliver Allen

As promised, Oliver presented slides with key data from the library survey done last summer. The survey was distributed both in print and online and was taken by library users and non-users.

*85% rated the library as good/excellent. Only .71 rated it poor.

*70% thought the hours were excellent and 20% thought they are fair or poor.

*52% had no opinion about library programming.

*46% had no opinion on Internet and computer services.

*44% wanted passport and/or notary services as suggested by the survey.

Full survey results can be seen at <https://www.surveymonkey.com/results/SM-Z58QY5Q9/>

Volunteer Recognition

Marian explained that the established system of rewarding volunteer hour increments has fallen apart and needs to be fixed. Consensus was that recognition is important and needs to continue. Now that access to total volunteer hours has been made available again, Marian will continue to compile quarterly lists of volunteers who exceed 100 and 500 hour increments. She will give the lists to Brenda for recognition book purchases(out of regular budget) that will include book plates. Volunteers will be put on hold for the books purchased for them. The names of volunteers that achieve honors status (500 hour increments) will be published in the newsletter.

CSU Interns: New bookmarks were given to each board member present—very attractive with key library info on them. More are being kept by the file cabinet in the back. The interns need some dates in order to finalize the history section of the CFOL webpage. Monica and Nicole of the group took

pictures and posted them on the website. By early December there will be a Trivia Bee blog entry, more biography blog entries, and the plan books for our future web maintenance will be ready. Travis brought information for ordering pens. The interns have done a wonderful, professional job and were thanked for it.

Quilt Drawing: Quilt is still on display and drawing tickets are available for sale. The drawing is on Dec. 12. Ann passed around a sheet with volunteer times for selling tickets in the lobby as a reminder.

Meeting adjourned at 8:30 pm. The next meeting is Tuesday, January 19, 2016.