

Chico Friends of the Library Meeting Minutes

January 17, 2017

Present: Margaret Bomberg, Deborah Cobb, Patti Conlin, Brenda Crotts, Susan Davis, Ann Elliott, Katherine Gould, Nancy Leek, Marian Milling, Jen Rold, Mary Wahl.

Absent: Rupert McDowell

Guests: Mohammad Khaki, Oliver Allen

Meeting was called to order by President Ann Elliott at 6:58 pm. Welcome and Introductions made.

Ongoing Business and Reports

Treasurer: Book sale receipts were up over \$2000 for the calendar year as compared to 2015 at just over \$62,500. A thank-you note was received from MONCA (art museum) for art books taken for their future art library. Two PayPal readers have been ordered so that book buyers who want to pay with a credit card may do so via PayPal at the sales. Book sale personnel must have a smart phone to do this; buyers need to have a minimum amount of \$20 to pay via PayPal. No charges will be passed on to buyers or donors. A volunteer is needed to write thank you notes to those who make memorial or other monetary donations. Mary Wahl said she would do this; she will get the form letter that has been used in the past and necessary supplies.

Minutes: Minutes were approved by acclaim—all ayes. An addition to these current minutes is a motion done by email in December:

On 12/9/16 Ann Elliott made the motion: "I move that CFOL purchase an additional (4th for the branch) self-check-out terminal for the Chico Branch Library. Initial cost \$10,000 (including shipping and 1-year software license)." Rupert McDowell seconded the motion. Outcome 12/13/16 - 9 Board Members voted yes. 3 did not vote. Motion carried.

Librarian's Report:

*The self check station authorized in the above motion hasn't been ordered yet but will be routed through the county's procurement system.

*Ribbon-cutting for the new technology and customer service advances at Chico will be held on Monday, January 30 at 3:30 pm. The check-in part of RFID was up and running as of January 17.

*The community room ceiling-mounted projector is awaiting installation which should happen in the next week.

*The Makerspace plan is being worked on by the county architect.

*Statistics were summarized for December 2016; they were healthy considering the number of holidays and some technology disruption. Chico Branch continues to issue approximately 10 new cards each day.

--Oliver Allen, Staff--

*The annual Volunteer Lunch is scheduled for Thursday, February 23 at the library. It will go back to a potluck. DC(m), MB(s) to spend \$300 for miscellaneous supplies and expenses related to the lunch.

*RFID installation is on schedule and is being consistently explained to the public as a step to enhance library service and free up staff for other tasks. The new check-in has a few kinks to be worked out—specifically mentioned were the issue of being able to “feed” only item at a time into the bin and also the noise level of the check-in equipment in back. Sound proofing may be installed to alleviate noise.

*Youth Build Chico, an organization that gives 16-24 year old non-high school graduates a chance to get construction skills and work towards a GED, has offered to partner with the library to build 12 more Little Free Libraries. Materials costs are estimated at \$100/each. MW(m), JR(s) to appropriate \$1500 for this partnership project. All eyes.

*Chico Mall has made a standing offer to the library and/or Friends to have a pop-up book sale at the mall, details to be worked out if such an event is planned. One suggestion was to have a sale during National Library Week. It would be a good PR opportunity. Logistics of book transport will be an issue.

*Community Block Grant: The city of Chico is giving block grants again. Oliver proposed developing a mobile Internet/computer lab to take out in the community to help the homeless and senior population. The county library has received a similar grant so that wording and logistics of such a grant proposal are reproducible. Deadline for the grants is February 3. Oliver and Ann will work together on this. MB(m), DC(s) to proceed with this application. All eyes.

Book Sale: Book sales continue to go well as the new year begins. The quarterly report on Internet sales was recently received. Internet sales average around \$1000/month and are significant to profits.

Library Advisory Board: No new representation for Chico has been appointed yet. Representatives need to come from specific districts. Jen Rold volunteered to submit her name for appointment.

Library Expansion: Tabled over the holidays, but since this meeting there has been correspondence to move expansion plans along between CFOL president and the county librarian.

Membership Drive: February is “Love Your Library” month and historically has been CFOL’s recruitment month. This year it was decided to target storytime moms for membership and to use the donated quilt as an incentive for new and renewing members. The following efforts will be used to recruit at storytimes:

*Have CFOL guest readers at story times in February and March. They will have a script to read to promote CFOL and also handouts of CFOL support of the Children’s Room in the past year. Marian volunteered to work on the handout.

*Get a big graphic depicting CFOL, perhaps just large letters in a format appealing to children, to display at storytimes and in the children's area.

For new and renewing members and for those who make referrals, quilt giveaway tickets and Steve Ferchaud prints will be awarded. Katherine will investigate costs for simple frames for the prints.

Newsletter: Articles for the February issue of the Carrel are due to Ann by January 25. Assignments were made as follows:

Trivia Bee—Nancy, Results of holiday events—Marian, Membership article—Mary, RFID and new projector—Brenda, Financials—Jen, Volunteer Lunch—Patti, Upcoming Book Club Titles—Maureen.

Annual Meeting: Suggested dates for the annual meeting were May 10 or May 30. The 10th was selected with the possibility of May 16, our regular meeting date, if the conference room can be booked. Suggestions for a speaker were Raymond Barnett for his book "Earth Wisdom," Nancy Leek and her colleague for "The Road to Cherokee," Chico State President Gayle Hutchinson, or one of the many authors featured on the local NPR program "Nancy's Bookshelf." These suggestions will be revisited at the February meeting. Further suggestions are welcomed.

Office of International Training Programs at CSU Chico: CFOL has agreed to be a partner to this group that coordinates community involvement for foreign students. We will await further word from them.

Meeting Adjourned at 8:30 pm.

Next Meeting: Tuesday, February 21