

Chico Friends of the Butte County Library, aka. Chico Friends of the Library , CFOL

Minutes of Board March 19, 2019

Present: Elizabeth Bergthold, Margaret Bomberg, Merle Burbridge, Ann Elliott, Diane Friedman, Katherine Gould, Nancy Leek

Absent: Debbie Cobb, Keith Herritt, Max Infeld, Marian Milling, Mary Wahl

Guests: Alex Chen, Kimberlee Wheeler, Chico Children's Librarian

Meeting called to order at 7:00 pm by V.P. Margaret Bomberg. Introductions made.

Treasurer's Report: The final bill for the MakerLab remodel has been paid. (\$18,500)

To reduce the large checking account balance, Diane will move \$100,000 to the Stiffel Account which is currently mostly laddered CD's. They come due successively throughout the year. Katherine(m), Elizabeth(s). approved.

Minutes:

Minutes from February 2019 meeting were approved. Diane(m), Katherine(s). All ayes.

Book Sale: Nancy Leek reported 2018 had \$63,322 in sales, Feb. 2019 \$6,887, March so far \$5,764. Book sale volunteers have connected with "Books for Paradise" a group trying to fill specific losses of Camp Fire Victims. One of their volunteers has come to fill requests and took several boxes to ship to victims. Previously approved new tables were purchased to replace broken tables <\$250.

Librarian's Report: New Branch Manager Ashley Cane asked Kimberlee to come in her place to the meeting. Kimberlee presented a request for an extra \$100 for a "Teen Book Buy" in April, when teens and staff visit Barnes and Nobel to pick out books to add to the collection. **Board granted an extra \$1,000 for this event and/or future teen book purchases, beyond the \$400/month allocated from the total \$8,000/month book budget from CFOL.** Merle(m), Katherine(s) passed

Library Advisor Board: Next meeting in April, so report at our June meeting

Technical Matters (CFOL website, equipment): Alex Chen showed us some of the pictures taken throughout the library by Elizabeth Ptak. They will be incorporated into the new website. History page (since 2003) made into a timeline focusing on CFOL actions. Contact Alex to schedule a head shot for intro page 530-588-2607. He reported that the MakerLab electrical connect upgrade has been done.

Equipment and software requests:

- **30 256GB SSD (solid state drives) to upgrade public use computers, public catalog (PAC) computers, and printer servers, (NTE \$1,200).** Diane(M), Elizabeth(s), passed
- **Windows 10 for 10 computers (PAC and printer servers) \$160 and Office 2019 upgrade for 25 computers \$725. Purchase from TechSoup NTE \$885.** Diane(m), Ann(s), passed
- **Supplies for Backup (Ghost) computers: Server tray in rack for servers, two 1 Terrabyte SSD cards, cable management as needed (NTE \$500).** Ann(m), Nancy(s), passed.

Trujillo Author event: Request to support event (NTE \$300). Ann(m), Marian(s), approved by email vote. Event was successful but small, unsold books will be used for teen outreach and events.

Nominating Committee: Officers and Board nominations needed: President and Secretary to finish second year of 2-year term through June 2020. Vice President – two-year term through June 2021, Diane agrees to be nominated to Treasurer through 2021. Ann agreed to be secretary for the near future. Margaret (and the entire board) will contact others about President (1 year) and Vice President (2 years). It was noted that the new CFOL_Officers email lightens the load of the president with requests from library staff being handled by the appropriate officer.

Proposal to have CFOL cover the cost of a finite number of copies for patrons: Ann will contact library management to check the cost and feasibility of implementation.

Little Free Libraries: Elizabeth reports that repairs will begin when dry weather returns.

Susan Davis Memorial: Susan's kids liked the idea of naming the conference room in her honor.

Library Expansion/Remodel: All planning has been on hold as Butte County deals with Camp Fire issues. Ann will write Library Manager and Director stressing that CFOL is still very interested in improving library services for Chico with our assets (expansion, remodel, second branch, increased hours) and ask for planning to be included in Fiscal Year 2019/2020 budget. This to be included in the January 2020 agenda until satisfied.

Annual Meeting May 21: Ann will contact the speaker Patrick Newell (Dean of Meriam Library CSU Chico) to see what his technology requirements are and obtain a blurb about his talk for the newsletter. Nancy and Elizabeth offered to bring cookies/snacks; Diane will do water (need new cups).

Newsletter: Article and picture deadline April 8 to Keith Herritt for publication in late April. Articles: Annual Meeting (Ann), Board Nominations (Margaret), profile of Ashley Cane (Merle?), MakerLab report (Alex), Summer Reading Preview (Kimberlee/staff), Book donation flow chart (Nancy), Teen author event (Ann).

Library Electronic Sign Grant: Committee to meet

Celebration de las Americas (Sept. 14): no report, May 4 fundraiser planned.

Meeting Adjourned at 9. The next meeting will be on Tuesday, April 17, 2019 at 7 pm.