

Chico Friends of the Butte County Library, aka. Chico Friends of the Library , CFOL

Minutes of Board June 18, 2019

Present: Margaret Bomberg, Ann Elliott, Diane Friedman, Katherine Gould, Keith Herritt, Nancy Leek, Marian Milling, Sandy Boyd,

Absent: Elizabeth Bergthold, Merle Burbridge. Max Infeld and Debbie Cobb have resigned.

Staff: Alex Chen, Cynthia Pustejovsky

Meeting called to order at 7:00 pm by Pres. Marian Milling. Introductions made.

Minutes:

Minutes from April 2019 board meeting and May Annual Meeting were approved. Gould (m), Bomberg(s), All ayes.

Treasurer's Report: Net Income for fiscal year so far, \$209,286 (including bequests). **Motion to retain ½ of that in General Fund and transfer ½ to Building Fund.** Friedman(m), Gould (s) All ayes.

Book Sale: Income for fiscal year greater than \$68,000. Nancy Leek reported June sales of \$4992 with 2 more weeks of sales. Helen Martin had a mini stroke so will be out for a while. Ramona Flynn broke a neck vertebrae and is at Windsor Rehab. A Friday morning helper for Helen Sutton is training. National Charity League offered to help one Saturday a month, but logistics for that are complicated.

Mel Lightbody and Butte County have agreed for book sale volunteers to be covered by County Worker's Compensation Insurance if they fill out the volunteer application and get live-scanned. This process will happen in small batches to not overwhelm Oliver who must fill out the paperwork and the Sheriff's office.

Motion to hire transportation to the Sheriff's Office in Oroville and buy lunch or a snack for volunteers in groups. Friedman, Milling, All Ayes. Nancy and Helen S. will coordinate.

Librarian's Report: Acting Branch Manager Cynthia Pustejovsky is settling in again. Job Announcements for Asst. Library Director, Branch Manager, and Senior Library Assistant are in process. Sheryl Hubbard was picked to attend the Association for Rural and Small Libraries conference in early Sept. The Summer Reading Program has over 600 enrolled at Chico Branch so far. Joe and Andrea have done two escape room events. Fandom is meeting every other week. Uni and her Ukulele special event was well attended. Costume making has been popular. The full schedule of events is on the online calendar.

Library Advisor Board: No report from April meeting. Next meeting July 17.

Newsletter: Keith Herritt will coordinate articles. Max Infeld said he would continue formatting the newsletter. Next Carrel to come out in early August, article Deadline July 24.

Summer Reading program (Joe, Andrea)

Trivia Bee (Nancy L.)

Library Card Signup Month (Ann E.)

Paradise Mini Branch opening (ask Brenda)

Teen Tech Week/ Maker Lab news (Alex)

Homework Help (?)

County Budget (Cynthia)

Celebracion de las Americas - Julissa

Technical Matters (CFOL website, equipment): Alex Chen presented a variety of possible projects: Those in **bold** passed.

- Maker Lab – purchase more substantial sign. No.
- Recognition for Maker Lab donors. No, include on monitor with scrolling calendar of events.
- New Computers for teen area (some old, some new). No.
- **Flip-top Tables for Maker Lab – 4, include wheel brakes (\$350 * 4) + tax for new tables with breaks on the casters. \$1,512 Approved** (Bomberg, Gould, all ayes)
- Room dividers to use as acoustic control for Maker Lab – No. Look into other options including ceiling baffles.
- **Storage rack and bins \$178.20.** (Elliott, Bomberg, all ayes)
- **Open/ Closed Signs for Library Doors \$69.12.** (Elliott, Friedman, all ayes).
- **Windows 10 licenses – 16 for \$16 = \$256.** (Elliott, Leek, all ayes)

Policy for giving to non-Library Groups: There was consensus that the policy drafted was good. With a few modifications it will be approved at a future meeting.

Library Electronic Sign Grant: Meeting with County set for June 26 (since changed to July 22 at 3 PM in Chico and to include discussion on staff room / book sale design options.

Board Tasks: Ann to send/bring list of Board Tasks to discuss and distribute next month.

Susan Davis Memorial: Make new sign for antique clock with both names and pictures.

Meeting Adjourned at 8:40. The next meeting will be on Tuesday, July 16, 2019 at 6:30 pm.