

**Chico Friends of the Butte County Library,
aka. Chico Friends of the Library, CFOL**
Minutes of Board June 16, 2020

Present via Zoom online: Elizabeth Bergthold, Brenda Crotts, Ann Elliott, Diane Friedman, Satsie Veith

Absent: Margaret Bomberg, Sandy Boyd, Merle Burbridge, Katherine Gould, Keith Herritt, Nancy Leek

Staff: Janae Kambestad (Chico Library Manager), Heather Tovey (Butte County Library Literacy Dir.)

Meeting called to order at 6:30 pm by Ann Elliott. No quorum.

Reports

Minutes: There was no Quorum, so minutes of February, April, and June will need to be approved at the July or August meeting. May minutes (annual meeting) were approved by email vote.

Treasurer: The board reviewed reports as presented by Diane Friedman Treasurer. Income from online book sale (\$1,800) was higher than normal. Total balance is stable due to interest income. Expenditures matching the donations from Omega Nu sorority are being accounted for separately.

Book Sale: Discussion of phased resumption of book sale will take place as timing and possibilities become clearer.

Librarian's Report: Branch Manager Janae Kambestad reports that she is still purchasing physical media, although the new book display is overflowing. Curbside pickup of hold items by appointment began May 26, and staff have fulfilled about 1200 orders. It is quite time consuming, with the daily "pick list" often exceeding 400. Returned items are quarantined in the conference room for 72 hours after return. Staff then must shelve items, as no volunteers are yet allowed in the library. The summer reading program is completely online for all ages. Teen Fandom is meeting on Instagram LIVE. Joe and Andrea continue to enhance their escape room (which will be like a "choose your own adventure" story) and have supplied links to escape rooms developed by other libraries in the interim.

The next phase of library opening (towards the end of June) will allow a limited number of patrons in the library for book browsing and check out only. Masks are encouraged, and time will be limited to about 30 minutes. Phases to follow may allow some use of public computers and then later volunteers.

Chico Branch is short one library assistant; other branches are short more. New staff coming include Librarian Kenny who will be based in Paradise but also handle outreach and collection development countywide.

Library Advisory Board: meets next June 24.

Little Free Libraries: Elizabeth Bergthold reports that her carpenters and designer/painter continue to fix and enhance the eleven LFL that we support. One steward has been able to pick up books for restocking from the library. Janae, Maureen, and Elizabeth will work on getting books out to more LFL stewards from book sale storage. Pam Leary from Butte County Local Food Network is supplying vegetable seeds in the LFL.

Ongoing and New Business

Library Hours Sign is on the list for General Services to install.

Joan Olmstead's memorial gift of shopping baskets is on hold during phased opening.

Enhanced PR for Butte County Library: Heather reported that Narinder hopes to submit a plan or some ideas at our next meeting.

The grant from California State Library for a new literacy and bookmobile combined was approved. Requests for Proposals (RFP) is out.

Officer Turnover: Marian Milling and Ann Elliott submitted letters of resignation. Diane will expedite signatures on the bank accounts and change Microsoft360 accounts.

Meeting Adjourned at 7:30.

The next meeting will be on Tuesday, July 15, 2020 at 6:30 pm via Zoom (planned).