

# Chico Friends of the Butte County Library, aka. Chico Friends of the Library , CFOL

Minutes of Board Meeting Sept. 15, 2020

**Present via Zoom on-line:** Elizabeth Bergthold, Brenda Crotts, Diane Friedman, Katherine Gould, Keith Herritt, Nancy Leek, Satsie Veith

**Absent:** Margaret Bomberg, Sandy Boyd, Merle Burbridge

**Staff:** Janae Kambestad (Chico Library Manager)

Katherine Gould called the meeting called to order at 6:30 pm.

## Reports

**Treasurer:** The board reviewed reports for the current month as presented by Treasurer Diane Friedman. Income from the end of July until the current date was \$22,566.80 while expenses were \$15,777.00. Expenses were unusually low because the virtual summer reading program was cost-free.

**Minutes:** The minutes of the August meeting were approved. (Leek, Bergthold, approved.)

**Book Sale:** Nancy reported \$2432.95 in internet sales in August. Now that the branch is open, she and Helen are restocking the foyer shelves every Tuesday morning. Lisa will soon bring back some of the books she has been unable to sell on the internet, which can then be placed in the foyer. The meeting room is still used for 72-hour quarantine of returned library books and so is not available for donated books.

**Librarian's Report:** As of September 22, Branch Manager Janae Kambestad will swap places with Misty Wright from the Oroville branch. Next week is also Melanie Lighbody's last week as Butte County Library Director; Narinder Sufi will be taking over her position.

Due to the wildfires, the Oroville branch has been closed because of bad air quality. As a result, some of their staff have been working at the Chico branch. Chico has gone from one air scrubber to three as of last weekend, so the air quality in the library is "better." Library patronage dropped noticeably during the last week due to poor air quality, but started to improve on Friday.

The branch now has permission to allow two volunteers in at a time to help out. However, some are reluctant to be in the building with members of the public. Two volunteers are coming in early before opening for a couple of hours to shelve books. The AARP program which provided some workers may soon be reinstated.

Katy and Hannah, two new staff people, recently started and both will be in Chico at least part of the time.

**Library Advisory Board:** Not meeting until October.

**Little Free Libraries:** Elizabeth has been unable to inspect the LFL's due to the smoke pollution, but hopes she will soon be ready to take books from Helen to replenish them.

## Ongoing and New Business

**Library Hours Sign:** Katherine reported that approval has been given to the County to install an ADA compliant sidewalk and then install the sign. But she must now wait for Narinder to contact her after an additional step involving financing has been taken. The sign must also be approved by the Butte County Board of Supervisors.

**New Board Member Nominations:** No progress as yet.

**Gifts for Marian and Ann:** Diane will send out donations and cover letters tomorrow. (9/21 note: done)

**Orange Boy/Savannah:** Katherine reported that some library staff and CFOL board members recently attended a Zoom presentation on the Savannah software program, which allows a library to track use of its services and then promote and improve them through targeted emails to patrons. In anticipation of a request by Narinder, the board approved an expenditure of up to \$7000 for a 2-year contract with Orange Boy. (Herritt, Crofts, approved.)

**Voter Registration:** Satsie reported that the League of Women Voters of Butte County will hold a voter registration event at the Chico branch on Tuesday, September 22, from 10 to 4. Their intent is to conduct the event outside, but if air quality forbids that, they will move into the lobby. Diane will place this information on the CFOL Facebook page.

**Liability Insurance:** Katherine reported this is now due. The board voted to approve payment of the \$1272.18 invoice from Alliant insurance. (Herritt, Bergthold, approved.)

The meeting was adjourned at 7:09.

**The next meeting is Tuesday, October 20, 2020 at 6:30 pm via Zoom (planned).**