

# Chico Friends of the Butte County Library, aka. Chico Friends of the Library , CFOL

Minutes of Board Meeting Nov. 17, 2020

**Present via Zoom on-line:** Elizabeth Bergthold, Sandy Boyd, Merle Burbridge, Brenda Crotts, Byron Fountain, Diane Friedman, Katherine Gould, Keith Herritt, Nancy Leek, Satsie Veith

**Absent:** Margaret Bomberg

**Staff:** Misty Wright (Chico Library Manager)

Katherine Gould called the meeting called to order at 6:30 pm.

## Reports

**Minutes:** Minutes for the September and October board meetings were approved (Herritt, Friedman, approved.)

**Treasurer:** The board reviewed reports for the current month as presented by Treasurer Diane Friedman. Income is down considerably from last year, but so are expenditures. The board discussed when and how to send out membership renewal notices, including a special appeal to renew despite cuts in services and events caused by the pandemic. Keith agreed to write the appeal letter. It was decided to wait until late January or early February 2021 to send it out.

**Book Sale:** Nancy reported internet sales of \$1239.78 for the previous month, and from \$60 to \$100 per week from foyer sales. Some people have (without encouragement) been using the book drop to make donations. These books are put in quarantine before being handed on to Helen and Nancy.

**Librarian's Report:** Misty offered an additional table for foyer book sales. She reported the library now has five computers available for an hour per patron. Three to four hundred people are using the library each day for short visits. The library has been applying the strictest "purple tier" rules even during the recent period of opening up, so no change is needed now that county-wide rules are tightened again. The guard was let go but will now be brought back due to a few minor issues with unruly patrons.

**Library Advisory Board:** Met last month, nothing reported.

**Little Free Libraries:** Elizabeth reported that the need for children's book has been satisfied and that she has completed a thorough and much-needed cleaning of the LFL's. Karli Olsen, a new volunteer via Rotary, has announced a goal of donating 1000 books by June 2021.

## Ongoing Business

**Library Hours Sign:** Katherine reported that Brandon McKay says the installation is scheduled for Nov. 23 to Nov. 25.

**Storage Unit:** Katherine says the California Native Plant Society has changed its mind about getting its own unit; they instead installed some shelving to put their supplies on. They have also decided to pay one-half the fee since they use most of the space. This means CFOL's bill for six months will be \$43.50.

**Approval of New Board Member:** Byron Fountain was approved as a member of the CFOL board (Friedman, Boyd, approved).

**Trivia Bee:** Before the date of this meeting, the board agreed by email vote to donate \$300 to Butte County Literacy Services since the usual Trivia Bee fundraising event had to be cancelled due to the pandemic (Friedman, Herritt, approved).

## **New Business**

**Memorial for Linda Lee Bassett:** The board discussed options for replacing a bench that used to be in the library lobby with a new one with a plaque to commemorate Linda's services to the library. The hope is that a movable piece of furniture will not require county or ADA compliance review. Brenda and Merle will both report by email with information and/or pictures of benches that could serve as models. Katherine suggested that Leslie Botsford's husband Danny may be willing to design and build the bench. Misty will check with Narinder Sufi about county and ADA compliance requirements. After the board has some specific ideas, Diane will contact Linda Lee Bassett's daughter Debbie to discuss them with her.

The meeting was adjourned at 7:12 pm.

**The next meeting is Tuesday, December 15, 2020 at 6:30 pm via Zoom.**