

Chico Friends of the Butte County Library, aka. Chico Friends of the Library , CFOL

Minutes of Board Meeting January 19, 2021

Present via Zoom on-line: Elizabeth Bergthold, Merle Burbridge, Brenda Crotts, Diane Friedman, Katherine Gould, Keith Herritt, Nancy Leek, Satsie Veith

Absent: Margaret Bomberg, Sandy Boyd, Byron Fountain

Katherine Gould called the meeting called to order at 6:30 pm.

Reports

Minutes: The minutes of the November, 2020, meeting were approved. (Friedman, Crotts, approved.) There was no December meeting.

Treasurer: The board reviewed reports for the current month as presented by Treasurer Diane Friedman. In the last month, income, including investments, slightly exceeded expenses.

Book Sale: Nancy Leek reported that lobby sales are making about \$100 per week. Internet sales brought in \$1135.33 last month, and Lisa has arranged with some CFOL members to pick up books for possible internet sales. A mistaken announcement in the Enterprise-Record that the Chico branch is accepting book donations from the general public will be corrected.

Librarian's Report: Library Manager Misty Wright was not present.

Library Advisory Board: No report.

Little Free Libraries: Elizabeth Bergthold had just visited the LFL's and found everything in good shape except that some are lacking children's books. She will check with likely sources for more.

Ongoing and New Business

Library Hours Sign: Katherine reported that, although the sign has been installed, it has not been used because there is no safe way to prop the cover open while mounting letters. Also, it fogs up inside in wet weather. The plan is to have the county Facilities Services remove the sign so that the supplier – "Signs and Graphic Design" – can pick it up, install arms to hold up the cover, and seal it. The County will then re-mount the sign. The board voted to spend up to \$700 to get this done. (Herritt, Bergthold, approved.)

Memorial for Linda Lee Bassett: Diane reported that Linda's daughter Debbie has approved a metal bench for the library lobby as a memorial and has supplied wording for the plaque. Diane will contact Misty Wright to make sure that the bench can be used as movable furniture. The board agreed on a six-foot bench. Merle says the cost will be \$550 plus shipping. The board allocated up to \$1000 for the bench & plaque, with the expectation that the Bassett family will cover some of the cost. (Friedman, Burbridge, approved.)

Membership Letter: Keith has drafted, and Kathy has reviewed, a letter to the CFOL membership to be sent in time for February, which is Love your Library month. Keith will send it to all board members for their review as well. The board discussed printing and mailing options and decided on a 10" outer envelope. Diane will check with USPS to see if bulk rate is possible for that size. Kathy volunteered to stuff the envelopes when they are ready.

The meeting was adjourned at 7:15.

The next meeting is Tuesday, February 16, 2021, at 6:30 pm via Zoom (planned).