

# Chico Friends of the Butte County Library, aka. Chico Friends of the Library , CFOL

Minutes of Board Meeting September 21, 2021

**Present:** Elizabeth Bergthold, Margaret Bomberg, Merle Burbridge, Brenda Crofts, Byron Fountain, Katherine Gould, Keith Herritt, Annie Reimer, Satsie Veith

**Absent:** Diane Friedman, Nancy Leek

**Staff:** Janae Kambestad (Branch Manager), Misty Wright (Assistant Library Director)

Katherine Gould called the meeting to order at 6:30 pm.

**Minutes:** The minutes of the August 17, 2021, meeting were approved. (Reimer, Crofts, approved.)

## Reports

**Treasurer:** Diane Friedman was absent, but she had submitted by email financial statements which the board briefly discussed.

**Book Sale:** In the absence of Nancy Leek, Katherine Gould reported that last week's book sale was a bit slow at \$700, but internet sales brought in \$1300. Book donations are heavy. Volunteers are needed for set-up of the sale on Fridays from mid-morning to early afternoon and take-down on Saturdays starting at 11:30.

**Little Free Libraries:** Elizabeth Bergthold was present but submitted her report by email. In it, she mentioned more food donations at the 12<sup>th</sup> St church LFL, repairs to the DeGarmo Park LFL, many boxes of books from Emma Wilson Elementary School, and a timely donation from a man having a yard sale.

**Librarian's Report:** Janae is leaving the library soon and this was her final report. Board members wished her well. Janae reported on personnel changes, including pending interviews for a librarian position, the hiring of a new full-time assistant for Oroville, Gridley, and Biggs, and a new part-time assistant, named Shivlink, in Chico and Paradise. An IS analyst is being sought for the county, who will hopefully have an interest in library work. A new Collections and Development librarian has been found after an internal search; this person will start on Oct. 16. There is no move to restart the Maker Lab. Janae said that staff are uncomfortable working in such close quarters due to the virus.

## Ongoing Business

**Enterprise Record Ad:** Byron Fountain shared the text of a draft ad. Board members' comments included that there needs to be more emphasis on the book sale and library hours and less on electronic sources, and that the ad should mention the need for volunteers at the book sale (see above book sale report). Katherine emphasized that the ad was intended to publicize the re-start of the book sale, which has not been going for two months or so, and so the ad should be published soon.

**Newsletter:** Keith Herritt reported that the newsletter will be at the printer's tomorrow. It will be done in color.

**The Clock:** Annie Reimer reported that she was able to replace the old battery (AA) in the meeting room clock a couple of weeks ago. The board could see that it was keeping the correct time. She said some of the clock's screws were getting stripped and may need some doctoring.

## **New Business**

**Taxes:** Katherine reported that Diane has requested that the board allot up to \$1000 for hiring a tax preparer, rather than having her do the taxes herself. A motion to this effect was made and approved. (Bomberg, Reimer, approved.)

**Insurance:** Katherine will deal with payment to renew insurance for \$1200, the same amount as in recent years. No motion required.

**Letter to LAB:** The board discussed the letter sent a couple of weeks ago to the Library Advisory Board re: the need for a full-time Chico branch librarian. Patrick Newell, chair of the LAB, has responded, saying that the board will consider this letter at their next meeting, which will be on October 20. Katherine will attempt to attend this meeting, which will be held at the Gridley Library from 2 to 4. Other CFOL board members may also want to attend. Keith asked what the Board is asking the LAB to do. The point was made in discussion that LAB board members have the ear of the Board of Supervisors and, through that influence, may be able to put pressure on County Administration.

The meeting was adjourned at 7:00 p.m.

**The next meeting will be on October 19, 2021.**