

**CHICO FRIENDS OF THE LIBRARY**  
**BOARD MEETING MINUTES**  
**JUNE 18, 2013**

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**Members in attendance:**

~~Margaret Bomberg~~  
Debbie Cobb  
Patti Conlin  
Gerald Davis  
Susan Davis

Ann Elliott  
Diane Friedman  
Fe Howard  
~~Don Kidd~~  
Linda Leahy

~~Rupert McDowell~~  
Marian Milling  
Joan Ohlmstead  
Sarah Vantrease  
Mary Wahl

*Please Note: Linda Leahy attended this meeting as her last as a CFOL Board Member.*

**Guests:** Butte County Supervisor Larry Wahl, Butte County Library Director Mel Lightbody, Paul Wesbecher, Jennifer Rold, Maureen Jeffers.

**Meeting Called to order**

Vice President Marian Milling called the meeting to order at 7:03pm.

**Approval of minutes**

April and May Minutes approved (m/s/c Wahl/Howard).

**Treasurer's report**

In April, 2013, we purchased the paperback spinners (\$4800 for 4 spinners) and suggestion boxes. In May we purchased the puzzles - \$5.91 each, 700+ puzzles, total spent: \$4257.00. SDavis recommends if other branches want puzzles we sell them instead of wait for other branches to pay us back.

We received \$2500 from the cupcake sale, and \$1000 from Cosmos Club.

The April and May, 2013, Treasurer's report approved (m/s/c Friedman/Elliott).

**Librarian's report**

- OLLI speaker had a full room today, standing room only.
- Tech User group continues. eBook checkouts have increased. 6 Kindles loaded with Best Sellers are best sellers in circulation.
- Summer Library Program is off to a good start, events well attended.
- Sarah went to two "under served" schools (Chapman and Citrus) in the community, and visited almost all classrooms. They didn't know about the library. Staff is starting to see some of these kids come into the library.
- Mel Lightbody and Sarah Vantrease went to Tehama County and picked up an idea for CFOL: business card sized invitation to join the mailing list of the Friends of the Library.

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- Seed Lending Library is under way, almost. Launch October 19 on Fall Festival day. Chico library is partnered with Chico Permaculture Guild and GRUB Education Program, who have pitched the idea and researched programs already working in other libraries. This program will have a couple of educational events.
- A library patron has donated a quilt to be used as a fundraiser. SV would like us to raffle it off at the Fall Festival, tied to Seed Lending Library.
- Butte Humane Society Adoption event this Saturday, June 22, 9-11am - they are celebrating their centennial too, so it's a good fit for the library.
- Requests: Public Computers are slow and software deficient. Butte County Department of Employment and Social Services (DESS) can sell us PCs at good price. The library wants software to reserve PC at a certain time, and to update other various software applications. Motion: CFOL will spend up to \$6,000 for software for 22 computers (county provides the PCs) (m/s/c Cobb/SDavis).
- Requests: Nicole attended a workshop on LibraryBox, which is a tiny server for educational and other materials (more online information [here](#) and [here](#)). Motion to fund \$35 for staff member Nicole to get one and research how the library could use it<sup>1</sup>. Nicole to demo to us. (m/s/c Wahl/Cobb).
- Requests: The library is planning an Adult Summer Library Program consisting of 2 workshops on healthy and safe eating by Butte County Public Health, a Community Produce Swap and introduction to seed lending library, and a Cupcake Decorating Workshop with Cupcake Crusader. Motion: Fund the Cupcake Crusader costs up to \$200 (m/s/c SDavis/Cobb)

**Mel Lightbody** Talked to us about some pending changes in the library.

- We now have a countywide Children's Librarian, Susie Serrano. She will assist all the branches.
- The State Library gave Butte County \$10,000 to spend on books. Susie is spending \$8,500 on Children's books, with input from all the libraries.
- Mel Lightbody talked to various FOL officers about an exciting thing: Butte County library will be doing a branch librarian swap. All branch librarians are moving around the branches to get county-wide experience in different branches/communities and also in admin/budgeting, and to mitigate chaos associated with frequent library director changes ... maybe raise our own next library director.

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<sup>1</sup> Sarah says, "I envision that we could:

\* use one in the library, loaded with free (out of copyright) books from project gutenber, to help people practice downloading with their devices and provide more free ebooks to all patrons.

\* put one on the literacy truck, again loaded with content from gutenber.

\* make a portable one for staff/friends groups to take on outreach: school visits (especially high school, CSU Chico) farmers market, anyplace! For the school visits I thought it would be neat if we could load them up with required reading books."

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The first swap is planned for December for about a year or two, Oroville/Paradise's branch librarian will switch with Chico's branch librarian.

- The Oliver/Kimberlee changes were unexpected. Community Outreach Coordinator is a good and worthwhile position. "Overall Goal: To create partnerships and events that boost the library's presence in each of the communities and to support that work in the branches and with the Butte County Library Advisory Board."
- Filling Oliver's position in Chico will be a fulltime Children's' Librarian, so the Chico Children's staff is going from 1.5 to 2.5 people.
- Motion: We as a board do not endorse a plan to shuffle our branch librarian away for two years because it would cause instability. (m/s DCobb/SDavis - 6 yes, 3 no, 2 abstain).

#### **Book Sale report**

Things are going well. It's been about 1.5 years since Rob passed away and Helen Sutton took over. Is it time to update the documentation? Helen & Ann met and decided the book sale documentation is still up to date procedurally, but it needs some contacts updating.

#### **Library Advisory report**

None.

#### **Ongoing and New Business**

**Puzzles:** One of the other branches is interested in purchasing some of our puzzles. Mary Wahl will take 10 to the next JFOL meeting. Motion: In order to cover all CFOL costs associated with obtaining the puzzles, the cost to other libraries is \$6.50, with the commitment to sell for \$10 (m/s/c Wahl/Friedman).

When should we start selling the puzzles in Chico? Soft rollout ASAP, with a big push at the Fall Festival. Mary will distribute puzzles to local businesses.

**Fall Festival/Centennial:** We should find costumes from the 1913 time.

**Diane Friedman** would like to give up some of the following duties listed in least-to-most technical difficulty:

- Work with Joan Olmstead on the Fall Quilt Raffle.
- First Friday book sale membership list & backup gatekeeper or cashier.
- Newsletter planning, editing, and mailing. I use MS Publisher, but other word processor will do.
- Membership records & e-mail to/from membership. I use MS Excel to track members
- Web site. I use website software called Joomla, which is easier to use than previous tools.

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**Name plates for CFOL Board Members:** The plan is to wear the name tags while we are out in the community, to identify ourselves as library supporters and members of the Chico Friends of the Library. Diane found name tags at Recognition Products for \$11.something. Mary Wahl will see if her UPS store can give them to us for cheaper. *(Please note: after the board meeting Diane found an email which states the cost is actually \$14.45 - \$11.95 + \$2.50 for magnetic backing each.)*

**Memorial Wall** from Arnold, Ca, library. Joan Olmstead found a really nice memorial wall in Arnold and shared it with us. Pictures attached.

Marian Milling closed the meeting at 8:55.

**Next meeting: July 16, 2013, third Tuesday of the month.**

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ATTACHMENTS

Joan's pictures of Arnold Library memorial wall. Local wood worker makes the inserts to look like books. Each non-removable "book" spine has the name of a donor or memorial.

