

Chico Friends of the Library Meeting Minutes

February 16, 2016

Present: Margaret Bomberg, Susan Davis, Ann Elliott, Diane Friedman, Katherine Gould, Nancy Leek, Marian Milling, Ramona Peters, Jen Rold. Absent: Debbie Cobb, Patti Conlin, Rupert McDowell, Mary Wahl.

Guests: Brenda Crofts, Mohammad Khaki, Alex Chen.

Meeting was called to order by President Diane Friedman at 7:00 pm. Introductions made around table.

Minutes: KG(m), NL(s) all ayes. Minutes approved as presented.

Reports

Book Sale: Going well. Many "coffee table" books were donated recently. Some were given to MONCA. Five new tables were purchased for book sales, sturdier than the old ones. May need to dispose of some older tables. A new cash box has been purchased to keep at the front desk. One key for it will be given to Helen Sutton and the other kept in a drawer. Ann will look into getting more keys made.

Treasurer's Report: Book sale receipts are lower than last year due to more Saturday closings which result in sale cancellations. A short discussion followed: could book sales be held on Saturdays when the library is closed? Perhaps. Ann will check with Helen's thoughts on that. If the library is closed on Mondays in the future, this pattern will continue. (Saturdays are taken as holidays rather than Mondays.) Concern was expressed that staff is spending more than CFOL allots for books and materials each month. On closer examination, it was realized that December's Buy the Book project may have offset what appeared to be over expenditure. A periodical bill is coming soon. Will keep an eye on this.

Library Reports: Statistics were handed out (attached) and show lower circulation than last year due to the library being open fewer hours. More Young Adults have been attending programs since the 3D printer and other devices are available. The library branches have had a contest to increase the amount of self-checkouts at each. They have been proactive in promoting self-check. Chico's percentage is now at 60%, up from 45%. Self-checkout will be different and more encouraged when the new RFID system is in place. There may be a need for more self-checkout stations and modification to the outside book drop. There are no firm dates on when RFID will be installed. The Friends' grant project with the city to improve the computer area requires a report to be filed on April 1. Submitting a plan in lieu of actual actions will be acceptable.

LAB: The Sustainable Funding subcommittee met recently with county officials and members of LAFCO. The officials are being made more aware of the library's funding issues. There will be a follow-up to that meeting. A meeting is scheduled for Feb. 22, and Diane Friedman will attend in Ann Elliott's absence.

Newsletter: February newsletter is done except for final minor editing. It will go to the printers very soon. This issue gets membership envelopes inserted so there will be a need for a group to process the

mailing. (Looks like the date will be Wednesday, February 24 at 1 pm) It's believed there are enough Friends' envelopes on hand for this but more (updated) ones need to be ordered soon.

New and Ongoing Business

Nominating Committee: Katherine Gould and Rupert McDowell (pending his acceptance) will form the nominating committee for next year's offices of president and secretary. The nominating committee also contacts current board members to ask if they plan to continue.

Annual Meeting: It's time to start planning to secure a presenter for this event. Held on the May date of the regular CFOL meeting, this year the annual meeting will be Tuesday, May 17. A brief list of potential speakers was quickly drawn up—Dan Barnett, George Keithly, and Nancy Weigman. These names and more will be discussed at the April meeting.

Steve Ferchaud Artwork: Artist and illustrator Steve Ferchaud has inquired of the Friends what to do with the original artwork of the drawing he did for the library prints and puzzles. CFOL did not feel it wanted it but thought maybe another branch might. That will be proposed. If not, another option might be to donate it to MONCA (Museum of Northern California Art).

Volunteer Lunch: The lunch is going to be catered this year with the Friends paying for it. No estimate for cost has been received yet. Since the event will take place (early March) before the next meeting, it was moved (KG-m, MB-s) and approved on unanimous vote to allot up to \$800 for the volunteer lunch.

Meeting adjourned at 8:10 pm. The next meeting is Tuesday, March 15, 2016.