

Chico Friends of the Butte County Library, aka. Chico Friends of the Library , CFOL

Minutes of Board April 16, 2019

Present: Margaret Bomberg, Debbie Cobb, Ann Elliott, Diane Friedman, Katherine Gould, Keith Herritt, Nancy Leek, Marian Milling, Ashley Cane

Absent: Elizabeth Bergthold, Merle Burbridge, Max Infeld

Guests: Alex Chen, Susie Serrano

Meeting called to order at 7:00 pm by Pres. Marian Milling. Introductions made.

Treasurer's Report: PayPal has a new Cash Balance Account to handle balances beyond our regular account. We get about 4 donations per month and use it to boost Facebook posts or transfer it to our bank account. To reduce the large checking account balance, Diane moved \$100,000 to the Stiffel Account to another CD.

Minutes:

Minutes from March 2019 meeting were approved. Margaret(m), Diane(s), All ayes.

Email vote March 30, 2019. **The Latin America group will shortly need to sign a contract with the Women's Club and put a down payment of \$200 towards their Celebracion de las Americas in September. Julissa asked if we could front the money and consider it part of our usual contribution to this event.** Milling(m), Herritt(s), passed.

Book Sale: Nancy Leek reported March sales of \$7,357.78, April so far \$4383.88. Internet sales \$1,276.

Librarian's Report: New Branch Manager Ashley Cane reported that 14 teens attended the "Teen Book Buy" Marian Milling assisted staff in guiding teens to pick out books from Barnes and Nobel to add to the collection. They purchased over 30 books spending around \$700 of the \$1000 allocated, choosing some of their favorite authors, graphic novels, and even history of global conflicts.

The summer Reading Program is themed "It's Show Time." She presented a budget for staff-proposed programs including photo booth, escape room, scavenger hunt, teen lock-in, costume making, ukulele concerts, animal storytime, and misc. supplies. **The Board approved \$1,500 in support (cushion beyond budget).** Cobb(m), Bomberg(s), all ayes.

Assistant Library Director Susie Serrano reported that the Butte County Library budget is in good shape with no more cuts anticipated. The Strategic Planning Process is continuing after a hiatus following the Camp fire. A series of Community Conversations using the Harwood practice are scheduled this month to engage civic leaders ("partners") and community members. An online survey is also in process. Retired librarian Brenda Crotts will be organizing operations in Paradise: hopefully opening a mini-branch 2 days a week in the meeting room after the back of the lot with hazard trees is fenced. The main portion of the library will need new flooring. Paradise/Oroville Branch Manger Emily will be stepping back, working remotely a few days a week, so Chico Children's Librarian Kimberlee Wheeler will be filling in at the Oroville Branch 3 days a week.

Library Electronic Sign Grant: Asst. Dir. Serrano addressed our project reminding us that it must be completed by Dec. 2019. The county architect reviewed the bid for the LED sign from the local company Hupp Signs for \$22,700. Hupp is familiar with Chico building codes and will be able to guide us through our final design, location, permit, and installation. **With the \$10,000 grant from the Library Advisory Board of Chico Branch**

funds in the North Valley Community Foundation account, the Board approved an additional \$16,000 in CFOL funds for the sign. Cobb(m), Bomberg(s), all ayes. The Board liked the idea of a fixed header with the branch name. Butte County General Services may have a small role in electrical connection, etc.

Library Advisor Board: Next meeting in April, so report at our June meeting

Newsletter: Keith Herritt reported that the newsletter process went smoothly and that the newsletter was at the printer.

Insurance: CFOL now has a Memorandum of Understanding (MOU) with Butte County.

Resignation of Mary Wah! The Board will purchase a \$200 gift card for Mary (and Larry) in recognition of many years in support of CFOL and the Butte County Library to be presented at the annual meeting. Milling(m), Cobb(s), all ayes.

Technical Matters (CFOL website, equipment): Alex Chen showed us the memorial page for Susan Davis. He will add a contribution button. The board decided not to purchase more hand-held microphones until the demand increases. **The Board allocated \$700 for the upgrade of the carts (new casters) for the conference room chairs.**

Annual Meeting May 21 at 7 PM: Speaker Patrick Newell (Dean of Meriam Library CSU Chico), Nancy and Elizabeth to bring cookies/snacks; Diane will do water (need new cups).

Nominating Committee: Officers and Board nominations needed: President to finish second year of 2-year term through June 2020. Vice President – two-year term through June 2021, Diane agrees to be nominated to Treasurer through 2021. Ann agreed to be secretary for the near future. Margaret (and the entire board) will contact others about President (1 year) and Vice President (2 years). It was noted that the new CFOL_Officers email lightens the load of the president with requests from library staff being handled by the appropriate officer. In the absence of new officers, the current officers will be kept on State of CA forms.

Bulletin Board for Foyer: We will purchase a bulletin board if one for less than \$300 is found.

CFOL Board Meeting Time: Starting with June 18 meeting, the CFOL Board Meeting Start time will be 6:30 PM. Bomberg(m), Gould(s), all ayes. The Board offered to pay for a motel room for Manager Ashley Cane on meeting nights until she relocates to the area.

Policy on donations/support for quasi Friends/library groups such as Celebracion de las Americas: There was some discussion about how to keep the connection to the library, especially with events moving off site. At the very least, the Friends/Library staff should have a table at the event. CFOL has already paid the \$200 deposit for the event to take place Sept. 14, 2019 at the Chico Women's Club (see minutes above). They have outgrown the Chico Library meeting room.

Meeting Adjourned at 8:50. The next meeting will be the Annual Meeting on Tuesday, May 21, 2019 at 7 pm.