

Chico Friends of the Butte County Library, aka. Chico Friends of the Library , CFOL

Minutes of Board September 17, 2019

Present: Elizabeth Bergthold, Margaret Bomberg, Merle Burbridge, Ann Elliott, Diane Friedman, Katherine Gould, Keith Herritt, Nancy Leek, Marian Milling.

Absent: Sandy Boyd

Staff: Cynthia Pustejovsky **Guests:**

Meeting called to order at 6:30 pm by Marian Milling. Introductions made.

Minutes:

Minutes from July 16, 2019 board meeting were approved. (Gould, Bergthold, approved)

Expenses approved by email since July 16: \$1,000 to reimburse Alex Chen's attendance at the KOHA [open-source Integrated Library System (ILS)] conference. \$300 for bookmarks advertising the weekly used book sale in English and Spanish.

Treasurer's Report: The board reviewed reports as presented by Diane Friedman Treasurer. She noted that memorial contributions honoring Linda Lee Bassett might come in.

Book Sale: Nancy reported August sales were \$6,674 and September sales so far were \$4,476. The book sale will be taking Sept. 28 off as the Library needs the meeting room Friday evening. Matt Truman (a volunteer) will occasionally be collecting small paperbacks for use of Butte County Jail inmates. New P.V. High School librarian came to buy books one Friday. That library has a very small book budget.

Librarian's Report: Acting Branch Manager Cynthia Pustejovsky reported:

Teen Book Week has been expanded to a month-long event Teentober. Staff plans several events. **Friends will provide an extra \$500 above the normal \$500 teen budget for a Teen Book Buy.** (Elliott, Gould, approved)
Cynthia purchased a new coffee maker for the staff room from petty cash.

League of Women Voters will be tabling in the lobby Sept. 24 registering voters and explaining the Butte Co. new system for vote by mail to be initiated for the March primary.

US Census Bureau will be tabling in the lobby Sept. 20 to recruit census takers and answer questions.

New Staff: Narinder Sufi, new Asst. Library Director; Janae Kambestad, new Chico Branch Manager from So. Cal., Misty Wright, new manager for Oroville and Paradise branches from Texas.

Celebration of the Americas was well attended, thoroughly done, with more room. Many organizers and attendees thanked CFOL board members at our table.

2019-2020 Fiscal Year Library Budget remains the same as last year with considerable salary savings.

Library Advisor Board: LAB requested transportation funds for PR student intern. Special meeting Sept. 18 (tomorrow), next regular meeting Oct. 16.

Technical Matters (CFOL website, equipment): Alex Chen requested: **Additional 10 Windows 10 licenses \$16 ea. for \$160 total.** (Elliott, Gould, passed). **Approve an additional \$500 (total \$1500) for Alex to attend KohaCon in Pueblo Co.** (Friedman, Bomberg, approved)

Renewal of Insurance: **Renew Insurance Policy for liability, non-owned auto, and directors and officers from Alliant Insurance for \$1,222.75** (Milling, Bomberg, approved)

Library Electronic Sign Grant: Meeting with County July 22 in Chico revealed that Butte County operations expected up to \$30,000 in site preparation and installation costs for the electronic sign along E. First Ave. That would have been on top of the about \$20,000 for the sign. That is not where we want to put approaching \$50,000. Staff identified a need for a sign (simple non-electronic message board) closer to the parking lot with the library hours. The LAB approved that modification to our grant request. Cost should be less than the \$10,000 grant already received from the Library funds in NVCF through the LAB grant process.

Donation from local Omega NU Chapter: Omega NU approached us regarding a donation. Marian contacted staff in Chico and Paradise to generate wish lists of items for Children's programming. Chico items included new puppets for story times, new puppets for puppet theatre for impromptu play, board games, Maker Lab staples.

After a question regarding Maker Lab attendance, Cynthia reported that the Maker Lab is open Tues – Sat. afternoons for 2 to 3 hours. Activities vary. VR is for age 13 and older (equipment license for safety); costuming was a big activity for all ages this summer. Some activities are geared toward older students, although it is sometimes difficult to exclude younger patrons.

Another need is for recovering children's room vinyl furniture or replacement.

Celebracion de las Americas: As reported by Cynthia earlier it was a well-attended and fabulous event. The Friends table was welcome with a few very appreciative visitors. While bringing library visibility to a huge section of our community, does it fit with the mission of CFOL?

Follow-Up: Purchase of children's books in honor of Debbie Cobb's service to CFOL – still in process. Children's room carpets were cleaned. Book Sale bookmarks printed. Plaque for Davis's still in process. Memorial clock working; Marian has directions for battery replacement (taking off wall).

Newsletter: Keith Herritt suggested next newsletter to come out late October. Decide articles at next meeting.

Trivia Bee: **CFOL will sponsor the Trivia Bee for Literacy 10/25/2019 at the \$1,000 Honey Bee level with 2 possible teams.** (Bomberg, Herritt, approved)

Meeting Adjourned at 8:30. The next meeting will be on Tuesday, September 15, 2019 at 6:30 pm.