

Chico Friends of the Butte County Library, aka. Chico Friends of the Library , CFOL

Minutes of Board October 15, 2019

Present: Elizabeth Bergthold, Margaret Bomberg, Sandy Boyd, Merle Burbridge, Ann Elliott, Diane Friedman, Katherine Gould, Keith Herritt, Marian Milling.

Absent: Nancy Leek

Staff: Janae Kambestad (new Chico Library Manager), Alex Chen, Mel Lightbody (Butte County Library Director), Narinder Sufi (Butte County Library Assistant Director)

Guests: Julissa Winton, Washington Quesada, Kristen Woods, Francis Miranda (all representing Mosaico [Spanish language book group])

Meeting called to order at 6:30 pm by Marian Milling. Introductions made.

Celebracion de las Americas: Mosaico presented the final report for the 2019 Celebracion de las Americas' fourth year. Even larger attendance. Chico Women's Club was a good venue with more space, better flow of attendees, and easier interaction with presenters. Children's activities were outside, with tie-in to Butte County Literacy Coach. Musical and cultural performances were enhanced with use of the stage. This library outreach incorporating literacy, music, food and cultural displays is important for building community and interacting with immigrants from cultures with limited library tradition. Year five is booked at the Chico Women's Club for Sunday Sept. 27, 2020.

Minutes: Minutes from September 17, 2019 board meeting were approved. (Gould, Friedman, approved)

Treasurer's Report: The board reviewed reports as presented by Diane Friedman Treasurer. **Movie license fee for July 2019 to June 2020 of just under \$800.** (Gould, Bomberg, approved) FY 2018-2019 taxes were filed.

Book Sale: Nancy reported by email that September sales were \$5,533 and internet sales were \$1551.82 for Aug. - Sept. and \$1931 for Sept. - Oct. Book Sales for the calendar year are \$56,961 – in line to surpass 2018. Saturday helpers are needed, especially for greeting in the foyer.

Librarian's Report: Branch Manager Jenae Kambestad has been working in the branch just a few days. We had some discussion about the stove in the staff room turning on without anyone noticing. It may be worth putting in a County maintenance work order to evaluate.

Little Free Libraries: Elizabeth surveyed most of the LFL's and found a variety of maintenance issues. She needs to find another person with a shop to assist in door replacements and repairs and building replacement library boxes. She is finding it difficult to get contact information for the stewards. She will finish her survey and report next month.

Follow-Up: Purchase of children's books in honor of Debbie Cobb's service to CFOL – still in process. Children's room carpets were cleaned. Book Sale bookmarks printed. Plaque for Davis's still in process. Memorial clock working; Marian has directions for battery replacement (taking off wall).

Library Advisor Board: LAB approved the CFOL request for a different sign with branch hours that is clear enough to see from the parking lot. Next regular meeting Oct. 16, 3-5 pm. All LAB board slots allotted to Chico residents have been filled. Representatives from District 1 and 2 are Patrick Newman (Meriam Library Dean), Alba Miranda, Nikki Sandoval, and Vince Haney.

Technical Matters (CFOL website, equipment): Alex Chen thanked us for sponsoring him to go to the KOHA conference. **Additional expenses for conference of \$510.** (Bomberg, Bergthold, approved) Alex would like to put in a proposal to KOHA to have CFOL sponsor next fall's conference here in Chico. Benefits would be networking with vendors and software developers, more staff able to attend conference, costs may not be much more than sending 1 person. He will be researching possible venues. Alex showed the board enhancements to the CFOL website (chicolibrary.org). He would like more pictures and written input. He is open to editing and design suggestions. He requested:

Additional RAM sticks for the 4 children's room computers (\$300) (Milling, Gould, approved)

Computer Desks and open shelving sets for Maker lab (\$500) (Herritt, Boyd, approved)

National Friends of the Library Week: Merle is gathering pictures and text for a table and display in the library entrance area. Other board members will help her assemble it this Friday for the week Oct. 20 to 26.

Newsletter: Keith Herritt reported that few article ideas have come his way. If we delay publication until late November we can include Trivia Bee results, Holiday by the Book, special year-end events. **We did not set an article deadline, but around November 12 should give Keith and Max and the printer enough time for our goal.**

Trivia Bee: CFOL Bibliomaniacs are studying away. CFOL could sponsor a second team with our sponsorship level. Heather Tovey (Literacy Manager) is aware and might find one. Julissa may find a team. Keith may know of another person looking to form a team.

Follow-Up: Purchase of children's books in honor of Debbie Cobb's service to CFOL – still in process, book plates to be added to books. Meeting about the sign with the County is scheduled soon. The publicity intern for the LAB quit. Marian will write a thank-you note to Cynthia Pustejovsky for so ably stepping into the Chico Branch Manager open position (twice). **Flower Bouquet to include and send \$100** (Friedman, Milling, approved)

Meeting Adjourned at 8:23. The next meeting will be on Tuesday, November 19, 2019 at 6:30 pm.