

Chico Friends of the Butte County Library, aka. Chico Friends of the Library , CFOL

Minutes of Board January 21, 2020

Present: Elizabeth Bergthold, Margaret Bomberg, Merle Burbridge, Ann Elliott, Diane Friedman, Katherine Gould, Keith Herritt, Nancy Leek, Marian Milling.

Absent: Sandy Boyd

Staff: Janae Kambestad (Chico Library Manager), Alex Chen, Narinder Sufi (Asst. Dir. Butte County Library)

Guests: Satsie Veith, Carol Serrano, Ron Serrano, Julissa Winton, Sue Hay, Alba Miranda, Francis Miranda
Meeting called to order at 6:30 pm by Marian Milling. Introductions made.

Reports:

Minutes: November 19, 2019 board meeting minutes as corrected (Elliott, Bergthold, approved)

Treasurer: The board reviewed reports as presented by Diane Friedman Treasurer. **CFOL to purchase Adobe Pro DC for Diane's use as treasurer for \$156/year.** (Burbridge, Herritt, approved)

Purchases authorized by email since the November meeting **NTE \$350 for 1 storage rack and Ellison rotating stencil holder for Maker Lab.** (Bergthold, Milling, approved) Dec. 6/7, 2019

Book Sale: Nancy Leek reported that the CFOL Book Sale totaled \$73,575 for calendar year 2019, an increase of \$10,000 from 2018. Internet sales from mid December to mid January were over \$2,000. With the new WIFI drop in the staff room, Lisa feels much more productive looking up Internet values of identified books. Book Sale Volunteer Luncheon set for January 23.

Celebración de las Americas: Julissa and her group reminded us of the date of this year's event Sunday September 27. They are already planning and contacting businesses and non-profits for support and cooperation.

Librarian's Report: Branch Manager Janae Kambestad reported that Butte County Right of Entry (ROE) office is closed and will be clearing out of the back half of the Maker Lab soon. All of Butte County is transitioning to VOIP protocol for phones this spring; there will be just one number for all Butte County Library branches. Omega Nu's donations of table top games will be in May. Holiday by the Book netted about \$300 less than 2018; about 2/3 of the books were "purchased." Two carts have been freed from storage duty, so they can be used for shelving again. **CFOL will purchase a more functional desk for the branch librarian's office NTE \$1,000. (Milling, Gould, approved)** Janae is going to take one more look at county surplus for a suitable desk.

Library Advisory Board: Ron Serrano reported that the Butte County Library Strategic Plan will be presented to the Board of Supervisors on Jan. 28 for approval.

Little Free Libraries: Elizabeth Bergthold has several carpenters actively working on repair and replacement of the library boxes (inc. Joe Stecks, Loren Dunlap, & Will Hanks). Christie McShane and her students are painting them with book themes. We will invite them all to the Annual Meeting in May for recognition.

Technical Issues (CFOL website, equipment): Alex Chen is waiting on his proposal for CFOL to host KOHA 2020; decision is expected this spring. Storage rack and Ellison stencil rotating rack are working well in the Maker Lab. Alex will coordinate with Terry to fix or enhance the castors for the conference room chair carts and make one more cart. Alex has been investigating noise reduction blankets for the Maker Lab; he will continue looking for nicer looking ones.

Alex and Narinder have been exploring options for increasing library services: library in a box and Open+ extended hours.

Newsletter: Keith Herritt is planning the next newsletter for early March. Articles are due to him Feb. 15. Articles: Little Free Libraries – **Elizabeth**, Libraries of the Future – **Margaret**, Strategic Plan highlights – **Janae**, Book Sale revenue and luncheon – **Nancy**, other library events (glow in the dark, Maker Lab, ...) – **Staff**. Membership reminder – **Ann**. Ann will send the printer names and addresses with members due date. We will need a membership envelope stuffing party the last week of February.

Library Sign Grant: Butte County general services has submitted a contract proposal for installation of the sign on the blank wall of the air conditioning building facing Sherman Ave. for \$11,000. Cost of the sign is \$6,144.11. Our previous vote for the electronic sign proposed for along 1st Ave. plus the \$10,000 grant from the Library Advisory Board will cover the cost.

Ongoing and New Business

- Older bookmarks will be used before more are printed.
- Chair rack castors will be assessed and replaced as needed. Another rack will be made.
- Joan Olmstead's daughter has proposed a memorial gift in Joan's name. **CFOL will purchase a piece of furniture or item of equipment with suggestion from staff with the family donations and CFOL funds, NTE \$3,000.** Item to be purchased needs to be identified in time to be announced at her memorial in Sacramento on February 15.
- Proposal for new bike lock options in front of library – on hold
- Proposal for dollar-to-coin-changer for copier – tabled
- Children's books in honor of Debbie Cobb's service to CFOL have been purchased with book plates.
- The wall plaque for the Davis's below the clock is in process. Clock battery has been replaced again.

Meeting Adjourned at 8:30.

The next meeting will be on Tuesday, February 18, 2020 at 6:30 pm.