

Chico Friends of the Butte County Library, aka. Chico Friends of the Library , CFOL

Minutes of Board February 18, 2020

Present: Elizabeth Bergthold, Margaret Bomberg, Sandy Boyd, Merle Burbridge, Ann Elliott, Diane Friedman, Katherine Gould, Keith Herritt, Nancy Leek, Marian Milling.

Absent:

Staff: Mel Lightbody (Dir. Butte County Library), Janae Kambestad (Chico Library Manager), Alex Chen

Guests: Madeline Fernandes

Meeting called to order at 6:30 pm by Marian Milling. Introductions made.

Reports:

Library Director: Mel reported that the budget process for FY 2020-2021 has started. Narinder Sufi will be on leave through June. The Library Advisory Board will have an annual Friends Lunch June 15 11:30 Oroville. The Strategic Plan was accepted by Butte Co. Supervisors. The report and survey are on the LAB page. 97% of those surveyed are already served by the library; more outreach is needed. First year's steps identified. Uncommit (look for efficiencies, evaluate current actions which have little use, and rebalance efforts.) Recruit Library Assts., Senior Library Assts., Outreach coordinator (mostly to replace retired employees). Have been tracking personnel and some costs by branch as base line in case Co. Service Districts are formed in the future.

Minutes: January 21, 2020 board meeting minutes as corrected (Elliott, Milling, approved)

Treasurer: The board reviewed reports as presented by Diane Friedman Treasurer. We are somewhat insulated from market fluctuations with safe income funds and cash equivalents. CD's are rolling over.

Book Sale: Nancy Leek reported that the CFOL Book Sale continues doing well. Internet sales from mid January to mid February were \$1,712. The wife of a book dealer has offered late husband's collection of 2,500 volumes. However, they are in Portola. Lisa is willing to store them and process them gradually if they are delivered.

Librarian's Report: Branch Manager Janae Kambestad reported that the branch has been very busy. They are hosting the quarterly staff Forum (all staff meeting) held twice in one day to fit schedules. Branch managers are meeting with Library IQ (a collection development company) for collection additions and weeding.

At Sheryl Hubbard's request CFOL will pay for Red Yarn & Miss Jesse to do a special program for Summer Reading \$1,300. (Bomberg, Gould, passed)

The \$400 donation for Children's puppets will be spent on that. (Friedman, Bomberg, passed)

Some discussion regarding value and use of digital collections including Kindles to be checked out, Simply E, Libby, Axis 360, RBDigital, enki. They are all different platforms and accessed with different software, but all show up in the catalog.

Library Advisory Board: See library director report.

Little Free Libraries: Elizabeth Bergthold reported on the on repair, replacement, and painting of the library boxes.

Technical Issues (CFOL website, equipment): Alex Chen reported that voting is underway by KOHA members for where KOHA 2020 will be; Alex will draft a letter promoting his proposal for Chico. Janae's new desk is working well. Noise reduction blankets for the Maker Lab are still a need.

Newsletter: Keith Herritt expects to send the spring issue to the printer tomorrow. An envelope stuffing party will be scheduled.

Ongoing and New Business

Annual Meeting May 19: Ann will ask Jennifer Jewell, host of radio program "Cultivating Place," and author of a soon to be released book to speak.

Joan Olmstead's memorial gift was \$5,000. A rotating art exhibit in cooperation with MONCA was considered, but too complicated at this time. The next favored idea was to provide shopping baskets and/or carts to use in the library and also to check out.

Heather Tovey, director of Butte County Literacy, is applying for a grant for a **Library Coach**. Use of some our memorial money from Barbara Seawall and others could be matching funds or enhancements for the Coach. Heather will attend our next meeting.

Hours sign is in the hands and scheduling of General Services.

Meeting Adjourned at 7:57.

The next meeting will be on Tuesday, March 17, 2020 at 6:30 pm.