

Chico Friends of the Butte County Library,

aka. Chico Friends of the Library , CFOL

Minutes of Board Meeting Jan 18, 2022

Members Present: Nancy Leek, Margaret Bomberg, Keith Herritt, Diane Friedman, Merle Burbridge, Brenda Crotts

Absent: Byron Fountain, Satsie Veith (Minutes prepared by Keith Herritt)

Staff Present: Jessie Spragge, Guest Present: Patrick Newell

Nancy called the meeting to order at 6:33 and, following introductions invited Jessie to tell the Board more about herself. Jessie has lived in Japan and speaks-writes Japanese. As a librarian, she has worked in the Bay Area (Fremont, Livermore) and her background also includes retail management. This position is her first managing a branch (actually 3 branches). She emphasizes the importance of having a strong core collection, and has already actively been checking over CFOL-donated books to add to the library collection.

Nov meeting **minutes** were approved (Motion made and seconded by Brenda, Diane).

Diane **Treasurer's Report** was distributed. Our bottom line is up by about 40K up, despite investments being down. CFOL received two nice year-end donations pf 5K and 3K.

Nancy gave a **Book Sale** report: Income in December (including 2 50%-off Sales) was \$4,393; from July to-Dec \$28,395. There are still many book donations coming in. Jessie suggested developing a corps of young people to help Fri-Sat Book Sale set-up/takedown. Discussion followed of getting volunteer hours recorded properly with the new online system. Volunteers may get access to a dedicated computer in back room. An accurate count of volunteer hours is helpful for grant applications and reporting.

The **Email** crisis: CFOL emails have been going to GMail spam, Diane set up a Google group but that's a problem for some. She recommends setting up filter to let CFOL mail through.

Instructions on Google to overcome

spam <https://support.google.com/mail/answer/6579?hl=en#zippy=%2Ccreate-a-filter>

Little Free Libraries report received from Elizabeth by email. Elizabeth will invite two LFL helpers to our Feb meeting to be acknowledged with gift books.

Librarian's Report Jessie wants to build up/restore/clean up various sections of the library collection, including children's and foreign languages (different sources are required to purchase foreign-language), large-print, mystery, etc. For now, no special budget requests. REACH books offer job-search advice.

She has moved the Seed Library and re-shelved some of the related books back in non-fiction. Jessie expects 90% of her time to be spent on the Chico branch vs Durham and Paradise. Staff at Chico includes Maureen, Sheryl, and Joe plus extra/part-time and a new children's librarian at the end of the month.

Sheryl has a craft budget which she's been spending and getting reimbursement. Discussion about getting her a dedicated money card (Diane will look into), using existing Library Programs budget = \$300/month.

The **ER ad** is in limbo.

New business – Nancy: because of Katherine's illness and resignation, President and historian positions are vacant. Brenda volunteers and is voted interim President (motion made and seconded by Margaret & Merle). Diane and Nancy to coordinate picking up historian material.

- **Library Advisory Board**– Margaret has applied, waiting to hear, for LAB membership as a designee of Supe. Lucero.. Each BC Supe can appoint 2 folks to LAB.
- Merle- proposes Oliver Allen for CFOL **Board membership**. Present Bylaws limit is thought to be nine, which is the current number. Oliver, former library staff, may be approached in the future for CFOL Board.

Keith – **newsletter** should be ready next week, we will need a stuffing party to enclose donor envelopes, sate/time/placeTBA.

Zip Book program is coming back. with changes. Old requests will be deleted.

Meeting Adjourned (failed to note time, around 7:40)